

Loders Parish Council

Minutes from the Parish Council Meeting of Loders Parish Council held at Loders Village Hall on Tuesday 15th November 2022 at 7.00pm

Present:

Councillors: Michele Warrington (*Chair*)
Geoff May (*Vice Chair*)
Julie Bryce
David Cannon
David Last
Derrick Newberry
Ros Newberry
David Pullan
Tony Alford (*Dorset Council*)

Officer: Joanne Hughes (*Clerk*)

Public: 0

Apologies: None

8372. To receive apologies for absence

Recorded.

8373. Declarations of interest or grants of dispensation

None.

8374. To accept the minutes of the meeting held on 18th October 2022 and sign the same

Proposed Cllr R Newberry

Seconded Cllr D Cannon

Resolved

8375. Matters arising for information only

None.

8376. Democratic Forum

None.

8377. Dorset Council - Report Cllr Tony Alford

Cllr Alford had previously circulated his information update report which included information on:

- Project and event funding;
- Land charge search requests;
- Measures to protect poultry and captive birds from avian influenza;
- Housing advice and support for Homes for Ukraine Guests;
- Funding for youth organisations;
- Dorset 20mph speed limit applications;
- Xmas bin collections.

8378. Finance

i. To authorise receipts and payments due

The following payments for November 2022 were approved in line with internal controls:

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Receipts		Detail	Amount
Riggs		Allotment Rent	30.00
Hobby		Allotment Rent	30.00
Wallbridge		Allotment Rent	20.00
Wreford		Allotment Rent	30.00
Kelly		Allotment Rent	30.00
Webster		Allotment Rent	20.00
Griggs		Allotment Rent	20.00
Scott		Allotment Rent	30.00
Bellord		Allotment Rent	20.00
Watkins		Allotment Rent	30.00
Payments	Voucher No	Detail	Amount
ICO	1365	Data Protection Fee	35.00
J Hughes	1366	Salary & Expenses (including 2022/23 pay award)	1,051.31
HMRC	1367	PAYE/NI	107.34
DAPTC	1368	Clerks Conference	45.00
DAPTC	1369	Data Protection Essentials Course	14.00
Creeds	1370	Newsletter Printing	71.00
R Henwood	1371	Noticeboard Refurbishment Expenses	35.40
Wessex Grounds Services	1371	Grounds Maintenance	100.85
Sovereign	1372	Balance for Swings	3,969.16
Loders Village Hall	1373	3 x Meetings	39.00

Payments authorised were £5,468.06 being the total of the individual payments shown above.

Bank balance as at 15th November 2022 **£28,598.30**

Proposed Cllr D Pullan

Seconded Cllr R Newberry Resolved

ii. Monthly finance reports

The Clerk provided Councillors with a summary report of the year-to-date position (November 2022) against the budget and a report of the movement on fund balances to 15th November 2022.

iii. To consider the Finance Working Group report

The Clerk had previously circulated the report of the Finance Working Group. The following recommendations were approved:

Clerk's Salary: during the Clerk's appraisal, the FWG recommended that the Clerk proceed by a further performance related spinal column point from 1st April 2023.

Proposed Cllr M Warrington Seconded Cllr D Cannon Resolved

Allotments Rents: all agreed that there will be no increase in the allotment rents for 2023/24.

Proposed Cllr M Warrington Seconded Cllr R Newberry Resolved

Cemetery Fees: all agreed that there will be no increase in the cemetery charges for 2023/24.

Proposed Cllr M Warrington Seconded Cllr D Newberry Resolved

iv. To consider the budget and precept request for 2023/24

Having considered the income and expenditure for the coming year, it was proposed to keep the precept at £15,000 for 2023/24. The proposal was accepted in principle with a final review and agreement to be made at the January meeting.

Proposed Cllr D Pullan Seconded Cllr D Cannon Resolved

v. Upgrading the Clerk to 'Full Access' on the Parish Council bank account

Action completed by Cllr Warrington and the Clerk. Cllr Warrington and Cllr R Newberry to sign the bank mandate.

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- vi. To agree solution for Parish Council purchases currently made by the Clerk and reimbursed**
The Clerk confirmed that she was happy with the current arrangement of submitting receipts and being reimbursed for purchases each month. Cllr May advised that this was not good practice and therefore proposed that the Clerk be provided with a float. The proposal was seconded by Cllr D Newberry but was opposed by five councillors and there was one abstention. It was therefore agreed to keep the current arrangements in place.
- vii. To agree additional signatories for Parish Council account**
Cllr Bryce has been asked if she would consider joining the Finance Working Group. Meeting to be arranged with Cllr Warrington, Cllr May, Cllr Bryce and the Clerk to discuss.

8379. Planning and Development

a) To consider any planning applications, appeals or enforcements in circulation:

- i. P/LBC/2022/06565 Loders Hall, Main Street, Loders, Bridport DT6 3SA - internal alterations to the Coach House - No objections.
- ii. P/HOU/2022/06515 West Combe, Smishops Lane, Loders, Bridport DT6 3SA - proposed extensions and alterations - No objections.
- iii. P/HOU/2022/05925 1 Shatcombe, Well Plot to New Road, Uploders, DT6 4NR - remove conservatory and convert existing garage to annexe - application approved 11.11.22.
- iv. P/LBC/2022/04815 Farmers Arms, Main Street, Loders DT6 3SA - internal alterations - replacement lath and plaster ceilings - application still under officer consideration.
- v. P/FUL/2022/01496 Barn Adjacent Orchard Bungalow, Uploders Road, Uploders DT6 4PD - erect garages at rear with hobbies room above with a turning area and access drive - application still under officer consideration.
- vi. P/FUL/2022/03839 Riverside Barn, Uploders Road, Uploders DT6 4PQ - conversion of workshop to dwelling - application withdrawn 2.11.22.

b) To consider and agree any actions in relation to other planning matters:

- i. "Prior Approval" designation criteria and processes - Cllr Warrington asked Cllr Alford if he could provide information on "prior approval" and report back to the Parish Council.

8380. Unitary Authority

- i. Update from DAPTC
 - To agree Loders Parish Council corporate response to the DAPTC AGM motions
Cllr Warrington confirmed that she would attend the DAPTC AGM and cast the Parish Council's single vote for each motion. The 11 motions submitted for the DAPTC AGM were discussed by Councillors with the Parish Council agreeing to the following:

Motion A - Support	Motion G - Support
Motion B - Support	Motion H - Abstain
Motion C - Support	Motion I - Support
Motion D - Support if social housing	Motion J - Support
Motion E - Support	Motion K - Support
Motion F - Support	
 - "Working Together" initiative - report and proposals
Cllr Warrington to vote dependent on further information provided at the DAPTC AGM. Cllr Warrington advised that there may be the opportunity to comment further on the Working Together document at the DAPTC Western Area meeting later this month.

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- ii. Update from BLAP
- BLAP Investment Plan
- Councillors to forward comments to the Clerk if they wish to comment on the BLAP Investment Plan. Cllr May advised that he was unable to attend the BLAP meeting on 10th November (minutes to be circulated when received) but confirmed he will be available to attend the next meeting.

Cllr Alford left the meeting at 8.22pm

8381. Council Property

To consider and agree any actions in relation to Parish Council property:

i. Cemetery

Cllr R Newberry confirmed that the commemorative plaque has been fixed to the Jubilee bench and the Ash tree behind the bench has been removed. Cllr D Newberry advised that he has placed a plinth back onto its grave.

ii. Allotments

The Clerk advised that the allotment rent for the unkept plot has been paid for 2022/23. It was agreed to wait until the spring to see if work commences on improving the plot.

iii. Playing Field

- New swings installation update - the Clerk confirmed that the new toddler swings have been installed.
- Junior swings replacement - the Clerk confirmed that Ken Hussey will be replacing the junior swing seats on his next visit to the play area as well as looking at the scramble net.
- Oak tree planting - the Clerk confirmed that the Oak tree was being delivered on 15th November and a date would then be arranged to plant the tree. Clerk to request a stock proof fence for the tree and to notify Cllr Warrington and Cllr Pullan of the tree planting date.
- Parish Council and residents play area redevelopment working group update - Clerk to arrange a working group meeting for a Monday evening with Cllr R Newberry, Cllr Pullan and interested residents. Cllr R Newberry agreed to host meeting.
- Well Plot Shelter Group update - it was confirmed that a survey would be going out to the whole village asking residents if they support the Well Plot Shelter Group project and would they be interested in contributing financially to the project.
- Well Plot hedge laying event - Cllr R Newberry agreed to contact the hedge owner regarding permission to lay the hedge. The Clerk to contact EUCAN to see what they can offer in terms of help/volunteers.
- Cllr Pullan advised that a branch on the large Ash tree at Well Plot had come down. It was agreed to monitor and look at again in the summer. Cllr Pullan also advised that Dorset Council have confirmed that Peascombe Nature Reserve is overgrown as there are no cattle in the reserve and a management plan is not currently in place. Cllr Pullan will keep the council updated.

iv. Notice Boards

Noticeboards refurbishment - the Clerk confirmed that the refurbishment of two of the council's noticeboards is complete and thanks have been passed to the two local residents involved. The Clerk confirmed that a request for help to refurbish the remaining notice boards had been posted on Facebook. Cllr R Newberry to also include in the next issue of the E&CV.

8382. Footpaths and Rights of Way

- RoW Report - Cllr Cannon provided the following updates:
 - FP37 - Cllr Cannon had met with Russell Goff from Dorset Council and the following access issues on FP37 were discussed and suggestions made:

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1) the gate at the bottom of Yellow Lane - a new gate was suggested;
2) the farm gates which are heavy to open - a pedestrian gate was suggested;
3) the gate at the Hole House Farm end - suggested to move the gate further into the field.
Cllr Cannon advised that the cost of new gates was £226 per gate which would need to be covered by the landowner/Parish Council. The installation/labour costs would be covered by Dorset Council. After discussion amongst councillors, it was suggested that a stile could be installed next to the farm gates or if possible, to reuse the gate from the bottom of Yellow Lane. Cllr Cannon to advise Russell Goff of these suggestions and to chase him up re. contacting the landowner of FP37.

- Jordan Valley self-closing gate - Cllr Cannon to chase up Dorset Council.
 - Askers River bridge - Dorset Council have now carried out full tread repairs to the entire bridge.
 - FP7 - New Street Lane to Cherry Lane flooding, Cllr Cannon has reported to Dorset Council.
- Dog fouling signage and dog fouling bins - the Clerk confirmed that Dorset Council have advised that they would not carry out a risk assessment if the bin was on private land and they were not undertaking the emptying of the bin. They advised that contact should be made with Bridport Town Council regarding a risk assessment - Clerk to progress. Clerk to also purchase two A4 dog fouling signs from Bredy Vets for the landowner of FP37 to install.

8383. Roads, Transport and Drains

- Waddon Way - the Clerk had received an update from the Highways Project Manager who advised that draft drawings were to be sent to the landowner/agent to start negotiations and subject to negotiations and available funding, it was hoped for a summer 2023 construction. Cllr Warrington queried if this would be impacted by the bird nesting season.
- Gribb Farm, Shipton Road - the Highways Project Manager advised that the survey went ahead and the analysis is awaited. Subject to land negotiations, an autumn 2023 construction may be possible.
- Twenty is Plenty Campaign - no further information.
- Trailway project - the Clerk confirmed that Russell Goff had not responded re. attending the November meeting. Clerk to invite him to the January meeting.
- Cllr Last advised that he has reported the condition of Stoney Head Road and will chase up. Cllr Warrington requested that the road closure for Uploders Road (Watercleaves to Upton Dairy House) be put on the website when confirmed by Dorset Council.

8384. River Asker Improvement Project

Cllr May advised that he has chased up the topographical survey with Ian Rees but it is still outstanding due to staff changes at West Country Rivers Trust. Cllr May also advised that a Steering Group meeting is to take place in the near future and the Riverfly Monitoring Team will be meeting on Thursday.

8385. Climate and Environment Issues

To consider and agree any actions in relation to the Loders Parish Council Climate & Ecological Emergency:

- Natural Assets - Community Tree Scheme and Bird Friendly Parishes to be added as agenda items for the next CEEAP meeting. Also agreed for Cllr May to talk with Ian Rees about engaging Lord Hood.
- Transport update - Nothing to report.
- Renewable's update - the Clerk confirmed that both residents with a strong background in renewable energy had been invited to attend the next CEEAP meeting but to date neither had responded.

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- iv. Making it Happen update - Autumn Newsletter produced and circulated. Agenda items for the next CEEAP meeting to be forwarded to Cllr Warrington.
- v. Date of next CEEAP meeting - Tuesday 10th January 2023, 9.30am at Loders Village Hall. Clerk to email date to CEEAP Working Group and request agenda items.

8386. Village Hall Report

Cllr Bryce confirmed that the Welcome Pack information from the Parish Council had been submitted to the Village Hall Management Committee (VHMC) and the VHMC were also looking at the halls booking system.

8387. Communications

- i. Broadband - no update.
- ii. To adopt Model Publication Scheme - following a few suggested amendments to be made by the Clerk, it was resolved to adopt the Model Publication Scheme.

Proposed Cllr M Warrington

Seconded Cllr R Newberry

Resolved

- iii. Community contacts list - a further list of contacts was forwarded by Cllr Warrington to the Clerk for adding to the list of community contacts.

8388. Training & Development

GDPR refresher course booked for the Clerk to complete.

8389. To review correspondence received

None.

8390. Website and Eggardon & Colmers View

Refurbished noticeboards, bird talk, youth groups project funding.

8391. Agenda items for next meeting on Tuesday 17th January 2023

Parish Plan, Precept Confirmation

Meeting closed at 9.50pm

Chairman _____

Date _____