

Loders Parish Council

Minutes from the Parish Council Meeting of Loders Parish Council held at Loders Village Hall on Tuesday 27th September 2022 at 7.00pm

Present:

Councillors: Michele Warrington (*Chair*)
Geoff May (*Vice Chair*)
Julie Bryce
David Last
Derrick Newberry
Ros Newberry
David Pullan
Tony Alford (*Dorset Council*)

Officer: Joanne Hughes (*Clerk*)

Public: 1

Apologies: David Cannon

8332. To receive apologies for absence

Recorded.

8333. Declarations of interest or grants of dispensation

Cllr Warrington re. Trelea planning application - P/FUL/2022/04933

Cllr May re. Farmers Arms planning applications - P/HOU/2022/04821 & P/LBC/2022/04815

8334. To accept the minutes of the meeting held on 19th July 2022 and sign the same

Proposed Cllr D Last

Seconded Cllr J Bryce

Resolved

8335. Matters arising for information only

Minute Ref 8329, Cllr Warrington asked if there was any update on registration with The Circuit of the defibrillators located at The Crown and the Loders Arms. The Clerk confirmed that the defibrillator located at The Crown was registered with The Circuit and the landlord of the Loders Arms was looking into registration.

8336. Democratic Forum

Having previously contacted the Parish Council about the Well Plot play area and the forlorn state it is in, a resident attended the meeting to advise that they would be happy to form part of a community-based group to assist the Parish Council in the future redevelopment of the play area. Similar comments have recently been received from another parish resident. The Parish Council's play area working group consisting of Cllr May, Cllr R Newberry and Cllr Pullan agreed that working with residents to progress the future redevelopment of the play area was a positive approach they were keen to support. Clerk to arrange an initial meeting.

Member of the public left the meeting.

8337. Dorset Council - Report Cllr Tony Alford

Cllr Alford provided the following information and updates:

- Adult Social Care - residents are being invited to a series of events during September and October to discuss the future of adult social care.

Loders Parish Council

- Electric Vehicle Charging - Dorset has received funding to improve electric vehicle charging infrastructure around the county. Bridport will receive an additional two charging points located at South Street car park and Rope Walks car park.
- Festival of the Future - will take place for a week from 10th October to highlight how we can benefit from modern technology in our everyday lives.
- Flytipping - Dorset Council will take action and prosecute.
- Dorset Council Local Plan - a new timescale will be considered for the Local Plan which would see the Dorset Council Local Plan anticipated adoption in 2026.
- 2023/24 Budget - Dorset Council has a £29 million budget gap for the next financial year largely as a result of inflation, pay awards and adult social services.

Cllr Warrington asked Cllr Alford the following questions:

- Connectivity Improvement Survey - what is it and how does it link to our assets? Cllr Alford advised he would look into.
- Trailway Project - the Clerk has been unable to make contact with the Trailway Project Officer Tara Hansford. Councillors would like to invite an officer to the next Parish Council meeting to discuss what is possible within the parish of Loders. Cllr Alford will make enquiries.

Cllr Alford left the meeting.

8338. Finance

i. To authorise receipts and payments due

The following payments for September 2022 were approved in line with internal controls:

Receipts		Detail	Amount
A G Down		Burial - Griggs	170.00
A G Down		Memorial - Griggs	70.00
Payments	Voucher No	Detail	Amount
J Hughes	1348	Salary & Expenses	698.61
HMRC	1349	PAYE/NI	9.00
Wessex Ground Services	1350	Grounds Maintenance	100.85
Loders Village Hall	1351	CEEAP Meeting 21.07.22	10.50
J Hughes	1352	Salary & Expenses	734.99
HMRC	1353	PAYE/NI	9.20
Wessex Ground Services	1354	Grounds Maintenance	100.85
Greenbarnes Ltd	1355	Noticeboard Material	366.40
PKF Littlejohn	1356	External Audit	240.00
Loders Village Hall	1357	September Meetings (x4)	72.00
Footprints	1358	CEEAP Presentation Flyers	36.00

Payments authorised were £2,378.40 being the total of the individual payments shown above.

Bank balance as at 27th September 2022 **£27,465.40**

Proposed Cllr D Pullan

Seconded Cllr M Warrington

Resolved

ii. Monthly finance reports

The Clerk provided Councillors with a summary report of the year-to-date position (September 2022) against the budget and a report of the movement on fund balances to 27th September 2022. Cllr May and the Clerk to ensure CEEAP expenditure is allocated to CIL. Clerk to also provide a breakdown of expenses each month.

Loders Parish Council

iii. Conclusion of External Audit 2021/22

The Clerk confirmed that the external audit had been completed with no matters arising.

iv. Smaller Authorities Audit Appointments (SAAA) Opt Out Communication

The Clerk advised that the SAAA are responsible for the appointment of the External Auditors for the next five-year period from 2022-23 to 2026-27. Councils have been given the option to opt out of the central scheme but the DAPTC have advised councils to stay with the SAAA. It was agreed by all that Loders Parish Council remain within the central scheme.

Proposed Cllr M Warrington

Seconded Cllr G May

Resolved

v. Upgrading the Clerk to 'Full Access' on the Parish Council bank account

In progress for Cllrs Warrington, May and the Clerk to meet to progress completion of the bank mandate.

vi. Alternative solution for Parish Council purchases currently made by Clerk and reimbursed

Cllr May still investigating a solution and will speak to the Internal Auditor for advice.

vii. Set date for Finance Working Group meeting

Finance Working Group (Cllr Warrington, Cllr May and the Clerk) to meet on Tuesday 25th October to progress the budget and precept for 2023/24.

8339. Planning and Development

a) To consider any planning applications, appeals or enforcements in circulation:

- i. P/FUL/2022/04933 Trelea, New Road, Uploders DT6 4NY - retention of high-level Velux window on side (North-East) elevation - no objections.
- ii. P/HOU/2022/04821 Farmers Arms, Main Street, Loders DT6 3SA - proposed garden office - no objections.
- iii. P/LBC/2022/04815 Farmers Arms, Main Street, Loders DT6 3SA - internal alterations - replacement lath and plaster ceilings - no objections.
- iv. P/HOU/2022/04681 48 Uploders Road, Uploders, DT6 4PG - replace existing conservatory with single storey extension, Juliet balcony to first floor and extend and make alterations to garage to be used as ancillary accommodation - no objections.
- v. P/HOU/2022/04235 & P/LBC/2022/04236 Loders Hall, Main Street, Loders DT6 3SA - erect two-storey extension with dormer window - application approved 30.08.22.
- vi. P/FUL/2022/01496 Barn Adjacent Orchard Bungalow, Uploders Road, Uploders DT6 4PD - erect garages at rear with hobbies room above with a turning area and access drive - Conservation Officers report dated 05.09.22 unable to support. Cllr Warrington to query with planning why the Loders Neighbourhood Plan has not been considered within the Conservation Officer's report.
- vii. P/FUL/2022/03839 Riverside Barn, Uploders Road, Uploders DT6 4PQ - conversion of workshop to dwelling - Conservation Officers report dated 22.08.22 requesting more information.
- viii. P/FUL/2022/03771 Higher Uploders Farm, Dorchester Road, Bridport DT6 4NZ - creation of 2 ponds - application approved 19.08.22.
- ix. P/HOU/2022/01210 and P/LBC/2022/01211 Christmas Cottage, Uploders, DT6 4NS - application refused 30.08.22.

b) To consider and agree any actions in relation to other planning matters:

- i. Local Heritage List - no further update.
- ii. Loders Neighbourhood Plan - future of the LNP - the Clerk confirmed that she has emailed Jo Witherden but has not yet received a response.

Loders Parish Council

- iii. Dorset Council Planning Engagement session 6th September- Cllr Warrington and Cllr May attended the session and advised that there were some useful elements from various aspects of planning.
- iv. Planning notifications to neighbours DAPTC snap poll 31st August - Cllr Warrington and Cllr May responded to the poll supporting the reintroduction of Dorset Council being responsible for the display and circulation of planning notification notices to neighbouring properties.

8340. Unitary Authority

- i. Update from DAPTC
 - Cllr Warrington attended the Western Area DAPTC meeting on 8th September and requested that the DAPTC ask Dorset Council to provide an update on superfast broadband hotspots.
 - Cllr Warrington confirmed that she will attend the DAPTC AGM on 19th November via Zoom. Other Councillors are also welcome to attend.
- ii. Update from BLAP
 - Cllr May attended the BLAP Parish Liaison meeting held on 21st September and provided the following update:
 - 1) A presentation on planning enforcement was given - notes and presentation slides will be circulated when received.
 - 2) BLAP will be once again be requesting funding contributions from all members for 2023/24 which includes a 4% uplift on the current year.
 - 3) Plastic Free Bridport was mentioned, Clerk to make enquiries.
 - 4) The Bridport Investment Plan meeting will be taking place on 4th October, Cllr May confirmed he will be attending.
 - 5) Warm Hubs initiatives were discussed with Litton Cheney Parish Council looking to use their village hall for residents to use. Cllr Bryce will make the Loders Village Hall Management Committee aware of this initiative.
- iii. CGR final recommendations approval Dorset Council 14th July
 - The final recommendations of the Dorset Council Community Governance Review were approved at the meeting of Full Council on 14th July 2022.

8341. Council Property

To consider and agree any actions in relation to Parish Council property:

i. Cemetery

- Queens Platinum Jubilee plaque - thanks were passed to Cllr R Newberry for oiling the bench and arranging for its installation. Clerk to proceed with obtaining a quote for a brass plaque for the bench with the wording "In Honour of Her Majesty Queen Elizabeth II, Platinum Jubilee, 1952 - 2022."

ii. Allotments

- Unkempt plot - Clerk to send out annual allotment rent invoices to see if renewal of the unkempt plot is requested.

iii Playing Field

- New swings update - the Clerk confirmed that the installation date for the new swings has been arranged for Wednesday 2nd November. Cllr Pullan has confirmed he will be available during the installation. The play area will need to be closed off whilst the swings are installed.

- Residents comments regarding the future redevelopment of the play area - see minute reference 8336.

Loders Parish Council

- Oak tree quote update and arrangements for planting - the Clerk confirmed that the Oak tree is on order and will be lifted towards the end of October ready for planting. Cllr Warrington and Cllr Pullan to make a site visit to Well Plot to decide on planting location.

- Well Plot Shelter Group update - draft note for Eggardon & Colmers View - Cllr Warrington and Cllr May met with the Shelter Group and the notes of the meeting and the note for the E&CV had been circulated to all. As a result of the meeting, the following proposals were made:

1) Loders Parish Council will support the project whereby the Shelter Group will raise the funds, build the shelter on land owned by the Parish Council and then gift the shelter to the Parish Council who would take it over as an asset and be responsible for its maintenance.

Proposed Cllr M Warrington

Seconded Cllr G May

Resolved

2) Loders Parish Council will seek advice from Dorset Council planning regarding planning permission requirements for the shelter. Cllr Warrington will make enquiries.

Proposed Cllr D Pullan

Seconded Cllr G May

Resolved

Additionally, the Clerk confirmed that she was awaiting advice from the DAPTC regarding whether or not the Parish Council could hold the funds from the Shelter Group fundraising efforts. Cllr Pullan confirmed that he would be attending the next shelter group meeting and it was agreed to add hedge laying at Well Plot to the October agenda for discussion.

iv. Notice Boards

Replacement noticeboards update - the Clerk confirmed that the refurbishment material for two of the four parish noticeboards had been received and the refurbishment of the noticeboard at Home Farm was in progress.

8342. Footpaths and Rights of Way

- RoW Report - Cllr Cannon had previously provided the following updates:

- New St Lane - there was a meeting between Dorset Council (Russell Goff) and, in Cllr Cannon's absence, a local resident to agree how to reduce muddy sections. Despite taking place in the middle of a drought, it was agreed what was needed.
- Cllr Cannon has written to Russell Goff, firstly re. including New Street Lane in a Dorset scheme offering hedge-laying opportunities for young people. If so, to ensure our parish youth are invited. Secondly, a suggestion by a local resident re. a history of cows congregating at the farm gate at the eastern end of New Street Lane (where FP7 crosses NSL) and badly churning the mud there making access difficult. Agreed to defer discussion until October's meeting when Cllr Cannon is in attendance. It was also noted that the local resident had carried out another maintenance sweep of New Street Lane on the 13th September.
- Dorset Council has replaced many rotten planks on FP32 (Church Lane) Askers bridge.
- Letter of thanks to be sent from the Parish Council to Joseph Pullan thanking him for his efforts in clearing Bar Lane.

- Dog fouling signage and dog fouling bins update - after discussion about the issue of dog fouling along the footpath between Loders and Bradpole, the following suggestions were put forward:

1) 2 x dog fouling signs for the footpath.

2) Possibility of a dog bin at the Bradpole end of the footpath. Clerk to liaise with Bradpole Parish Council about the possibility of the Lengths man including the emptying of this bin on his round. The gate at Yellow Lane was also raised as an issue as it is often left open by walkers using the footpath. Reversing the gate was suggested as a potential solution to the problem to be raised with Cllr Cannon.

Loders Parish Council

8343. Roads, Transport and Drains

- i. Waddon Way - the last update received was 10th August when it was confirmed that the topographical survey had been completed but there was currently a staffing resource issue.
- ii. Gribb Farm, Shipton Road - no update.
- iii. Twenty is Plenty Campaign - Cllr Bryce provided an overview after which it was agreed to await the outcome of the Dorset Council Cabinet meeting where 20mph requests will be discussed. Clerk to add as an agenda item for October.
- iv. Trailway project - see minute reference 8337.
- v. A35 Bus Stop - Cllr Pullan confirmed that the vegetation has been cut back.
- vi. Cllr Warrington advised that Japanese Knotweed is reappearing on New Street Lane.

8344. River Asker Improvement Project

Cllr May advised that a meeting of the River Asker Monitoring Team will be taking place and he will contact West Country Rivers Trust for the next steps following the Loders Wier survey that was undertaken earlier in the year.

8345. Climate and Environment Issues

To consider and agree any actions in relation to the Loders Parish Council Climate & Ecological Emergency:

- i. Natural Assets - as per newsletter.
- ii. Transport update - as per newsletter.
- iii. Renewable's update - Cllr May to provide latest updates for the newsletter.
- iv. Making it Happen update
 - CEEAP working group meeting 20th September update - draft newsletter discussed.
 - Autumn Newsletter consider final draft for approval - final draft to be circulated by 5th October.
 - Time and date of next CEEAP meeting - to be arranged.

8346. Village Hall Report

Cllr Bryce's report from the village hall AGM had previously been circulated. Cllr Bryce to attend the next village hall meeting on 28th September and will raise EV charging points and warm hubs.

8347. Communications

- i. Broadband - the BLAP Parish Liaison Jurassic Fibre update report from Brian Wilson had previously been circulated to all.
- ii. Village Hall - newcomers welcome pack - wording from the Parish Council for a Loders Welcome Pack having previously been circulated to all was agreed. Cllr Bryce to forward wording to Village Hall Management Committee.

8348. Training & Development

The Clerk confirmed that she will be attending the DAPTC Clerks Conference on 19th October.

8349. To review correspondence received

None.

8350. Website and Eggardon & Colmers View

Cllr R Newberry and the new cemetery bench, repairs to bridge at Church Lane, installation of swings, bird talk and CEEAP newsletter.

Loders Parish Council

8351. Agenda items for next meeting on Tuesday 18th October 2022

Hedge laying at Well Plot, Twenty is Plenty.

Meeting closed at 10.20pm

Chairman _____

Date _____